

{INCLUDETEXT

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addcc82277fa\\header.doc"}

Our Ref:        { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
                 client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ IF { MERGEFIELD TK\_PICLIENINFO\_tkCLIENTMINOR } = "Yes" "{ MERGEFIELD  
TK\_PICLIENINFO\_TK\_LITFRNDTITLE } { MERGEFIELD  
TK\_PICLIENINFO\_TK\_LITFRNDFORE } { MERGEFIELD  
TK\_PICLIENINFO\_TK\_LITFRNDSURN }  
{ MERGEFIELD TK\_PICLIENINFO\_TK\_LITFRNDADDR }" "{ MERGEFIELD  
LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_INITIALS\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 }  
{ MERGEFIELD CALCULATION\_ADDRESS }" }

Dear { IF { MERGEFIELD TK\_PICLIENINFO\_tkCLIENTMINOR } = "Yes" "{ MERGEFIELD  
TK\_PICLIENINFO\_TK\_LITFRNDTITLE } { MERGEFIELD  
TK\_PICLIENINFO\_TK\_LITFRNDSURN }" "{ IF { MERGEFIELD  
TK\_PICLIENINFO\_tk\_SALUTATION } = "" "{ MERGEFIELD LINKNAME\_TITLE\_1 } {  
MERGEFIELD LINKNAME\_SURNAME\_1 }" "{ MERGEFIELD  
TK\_PICLIENINFO\_tk\_SALUTATION }" }

**Re: { MERGEFIELD MATTER MATTER DESCRIPTION }**

I write to update you on your claim.

{ IF { MERGEFIELD TK\_PIDEF1DETAIL\_tkDEF1LIABADM } = "Liability Admitted" "I am  
pleased to advise that liability has been admitted in your claim. I will now obtain a medical report  
from an independent medical expert in relation to your injuries to allow me to value your claim  
and, ultimately, progress your claim forward to settlement." "{ IF { MERGEFIELD  
TK\_PIDEF2DETAIL\_tkDEF2LIABADM } = "Liability Admitted" "I am pleased to advise that  
liability has been admitted in your claim. I will now obtain a medical report from an independent  
medical expert in relation to your injuries to allow me to value your claim and, ultimately,  
progress your claim forward to settlement. " "{ IF { MERGEFIELD  
TK\_PIDEF3DETAIL\_tkDEF3LIABADM } = "Liability Admitted" "I am pleased to advise that  
liability has been admitted in your claim. I will now obtain a medical report from an independent  
medical expert in relation to your injuries to allow me to value your claim and, ultimately,  
progress your claim forward to settlement." "Unfortunately, the defendant is still denying your  
claim. However, given the merits on liability, I will continue to prepare the claim for a trial and

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addcc82277fa\\footer.doc"}

part of this preparation involves obtaining medical evidence from an independent medical expert." }" }" }

The medical expert, { IF { MERGEFIELD TK\_PIINJMEDDETS\_TKMED\_EXP\_INSTR } = "Expert 1" "{ MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT1\_title" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT1\_forename" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT1\_surname" }" "{ IF { MERGEFIELD TK\_PIINJMEDDETS\_TKMED\_EXP\_INSTR } = "Expert 2" "{ MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT2\_title" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT2\_forename" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT2\_surname" }" "{ IF { MERGEFIELD TK\_PIINJMEDDETS\_TKMED\_EXP\_INSTR } = "Expert 3" "{ MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT3\_title" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT3\_forename" } { MERGEFIELD "TK\_PIINJMEDDETS\_tkMEDEXPERT3\_surname" }" "" }" }" }, is experienced in preparing such reports and will send an appointment to you within the next four to six weeks.

If you have not received an appointment by then, please advise me.

If the appointment is inconvenient, then you should telephone the doctor's secretary and re-arrange it. However, you will appreciate that this may well cause delay in you being examined. Sometimes doctors are called to Court or because of their other obligations have to cancel appointments at short notice.

Different doctors, and medical conditions, will require different types of examination. Your appointment may be brief if the doctor has seen full medical records. You will be asked to describe the symptoms you have had and any you continue to suffer. You will also need to describe the injury itself and your treatment. You may want to take with you a written note of the problems you have had, and any questions you wish to ask. A member of your family, or friend, can accompany you if you wish. The doctor may ask for you to have X-rays taken. If you have any X-rays or scans in your possession, please take these with you.

The doctor's job is to act on our instructions, but nevertheless he has a duty to the Court to prepare a fair report. He may therefore want to ask questions so as to be satisfied that all your problems are attributable to the injury.

Following the examination a report will be sent to me and I will then send this on to you for you to read and agree. This usually follows within about four to six weeks of the examination unless delayed by the need to see medical records.

It is likely that if you fail to keep any appointment made for you by the doctor, a cancellation fee will become due. If the appointment which is sent to you is inconvenient then you must take immediate steps to contact the doctor to re-arrange the appointment.

Finally, I attach a handout on the role of the medical expert in Personal Injury cases which you may wish to read before you appointment.

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }