



Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

F.A.O. Clerk to { MERGEFIELD PUB_CH_ORG_CNLS1CON1_title } { MERGEFIELD PUB_CH_ORG_CNLS1CON1_initials } { MERGEFIELD PUB_CH_ORG_CNLS1CON1_surname }
{ MERGEFIELD PUB_CH_ORG_CNLS1_address }

Dear Sirs

{ MERGEFIELD PUB CH ORG LOCALAUTH1 name } v { MERGEFIELD LINKNAME FORENAME 1 } { MERGEFIELD LINKNAME SURNAME 1 }, { MERGEFIELD LINKNAME FORENAME 2 } { MERGEFIELD LINKNAME SURNAME 2 }, { MERGEFIELD PUB CH OP1 2 OP1 FORENAME } { MERGEFIELD PUB CH CHILD FW INJ C1SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C2FORENA } { MERGEFIELD PUB CH CHILD FW INJ C2SURNAM } & { MERGEFIELD PUB CH CHILD FW INJ C1FORENA } { MERGEFIELD PUB CH CHILD FW INJ C1SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C2FORENA } { MERGEFIELD PUB CH CHILD FW INJ C2SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C3FORENA } { MERGEFIELD PUB CH CHILD FW INJ C3SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C4FORENA } { MERGEFIELD PUB CH CHILD FW INJ C4SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C5FORENA } { MERGEFIELD PUB CH CHILD FW INJ C5SURNAM } & { MERGEFIELD PUB CH CHILD FW INJ C6FORENA } { MERGEFIELD PUB CH CHILD FW INJ C6SURNAM } Acting by their Guardian
Case No. { MERGEFIELD PUB_CH_ORG_COURT1CASENO }

Please find enclosed Brief to Counsel in the above matter. We should be grateful if this could be passed to { MERGEFIELD PUB_CH_ORG_CNLS1CON1_title } { MERGEFIELD PUB_CH_ORG_CNLS1CON1_surname } as soon as possible.

Yours faithfully,

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }