

{ MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD  
LINKNAME\_INITIALS\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 }  
{ MERGEFIELD CALCULATION\_ADDRESS }

Your Ref:

Our Ref:  
{ USERINITIALS \\* Upper }/{  
MERGEFIELD "Client\_No" }/{  
MERGEFIELD "Matter\_No" }

Please ask for:  
{ MERGEFIELD  
CALCULATION\_FEE\_E  
Date:  
{ DATE \@ "dd MMMM  
yyyy" } { SET LtrDate {  
DATE \@ "d MMMM  
yyyy" }}

Dear { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 }

**RE: { MERGEFIELD FW\_INJ\_CLIENT\_FW\_INJ\_APPFORE } { MERGEFIELD  
FW\_INJ\_CLIENT\_FW\_INJ\_APPSURN } v { MERGEFIELD  
FW\_INJ\_RESP\_FW\_INJ\_RESPFORE } { MERGEFIELD  
FW\_INJ\_RESP\_FW\_INJ\_RESPSURN }**

Further to the hearing of { MERGEFIELD FW\_INJ\_DATES\_FW\_INJ\_RETRN \@ "d  
MMMM yyyy" }, I write to confirm the outcome as follows.

Yours sincerely,

{ MERGEFIELD "CALCULATION\_FEE\_EARNER\_DESCRIPTION" }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME }