Osprey Approach: Reports: Purchase Ledger Balances

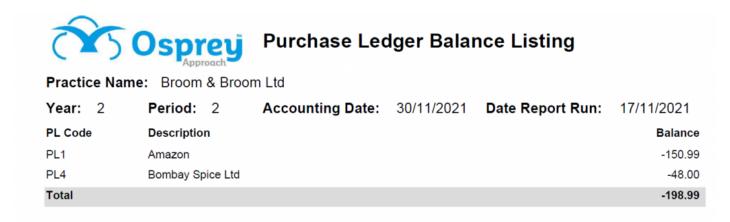
This help guide was last updated on Nov 17th, 2021

The latest version is always online at https://support.ospreyapproach.com/?p=32774

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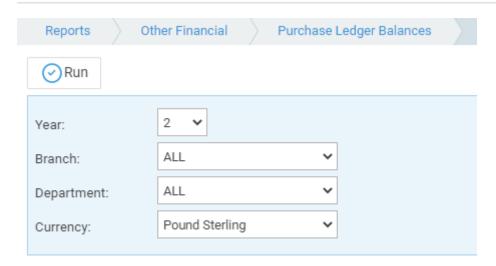


This report shows each purchase ledger on the system along with its current balance (or year end balance if a year is selected).



Purchase Ledger Balance example

Filter Options



- Year Select the year for which you would like to see the balances defaults to the current year number
- Branch Select to print information for All branches or select a branch here
- Department Select to print information for All departments or select a department here
- Currency Select the currency you wish to report on.

List of Columns produced

- Purchase Ledger Code
- Purchase Ledger Description
- Balance