Osprey Approach: Reports: Fees Analysis Apportioned Cost Report

This help guide was last updated on Jul 25th, 2022

The latest version is always online at https://support.ospreyapproach.com/?p=32788



Reports Fees billed, according to the costs apportionment selected during bill posting (where bills have not been apportioned, the default is to allocate fees to the Matter fee earner). See also Fees Analysis and Fees Analysis by Time Fee Earner.



CROSS TAB VERSION

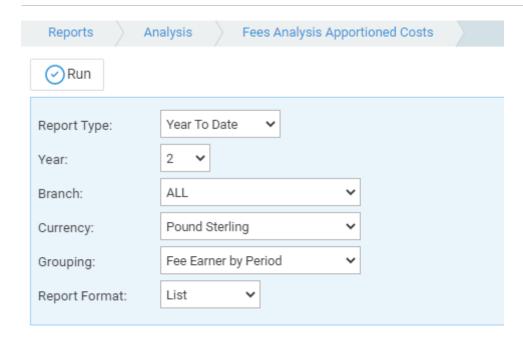


Fees Analysis by Apportioned Costs by FE

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Ye	ar:	2	Period:	10	Accounting Date:	31/07/2022	Date R	eport Run:	18/07/2022
Fee Earner ID MAB			MAB						
	Fee	Fee Earner			Work Type		Period	Amount	
Mitzi Broom			n		All Work Types		Total	4,390.35	
	Mitz	zi Broon	n		All Work Types		4	223.00	
	Mitz	zi Broon	n		All Work Types		5	1,123.75	
	Mitz	zi Broon	n		All Work Types		6	92.81	
	Mitz	zi Broon	n		All Work Types		7	3,250.79	
	Mitz	zi Broon	n		All Work Types		8	-300.00	

LIST VERSION

Filter Options



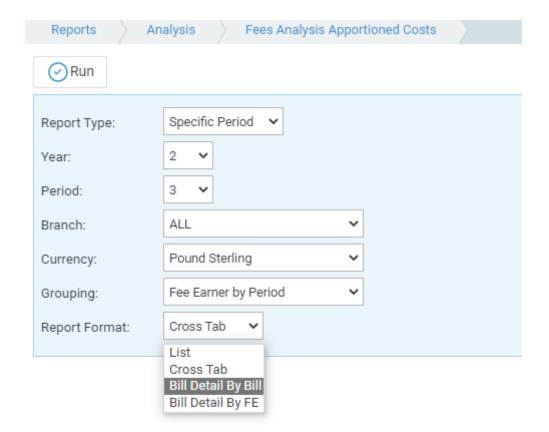
• Report Type - Year or Specific Period.

- Year List selection of current and previous years, by default the current year is selected.
- **Period** Only available if Specific Period is selected in the Report Type option. List selection of periods completed to date, by default the current period is selected.
- Branch List selection of branches, by default branch *ALL* is selected.
- **Currency** List selection of all the currencies set on the system, this selection will show only those matters set for the particular currency.
- **Grouping** This shows three differing reports:
 - o Fee Earner & Work Type by Period
 - Fee Earner by Period
 - Work Type by Period
- Report Format Cross Tab or List, the default is to show cross tab.

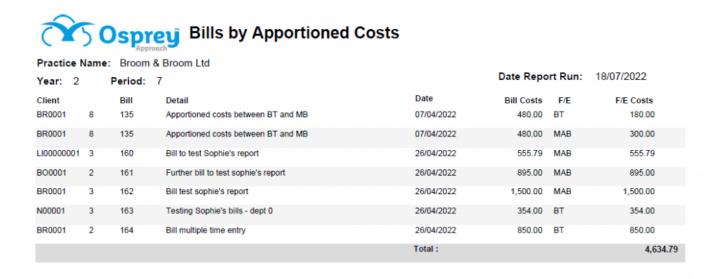
List of Columns Produced

- Work Type or Fee Earner (depending on the grouping)
- Period 1 Fees
- Period 2 Fees
- Period 3 Fees
- Period 4 Fees
- Period 5 Fees
- Period 6 Fees
- Period 7 Fees
- Period 8 Fees
- Period 9 Fees
- Period 10 Fees
- Period 11 Fees
- Period 12 Fees
- Period 13 Fees
- Total

Additional Functionality



When Specific Period is selected, and the grouping is set to Fee Earner by Period, an additional two Report Formats are also available – Bill Detail By Bill and Bill Detail By FE. These reports give you a breakdown of the billed apportioned costs which have been allocated to each fee earner. In the example below, we can see that Bill Number 135 was split between fee earners MAB and TP.



Bill Detail By Bill

The By Fee Earner report groups each fee earner's bills together and subtotals, throwing a page after the total.