Osprey Approach: Reports: Current Month WIP/Disbs

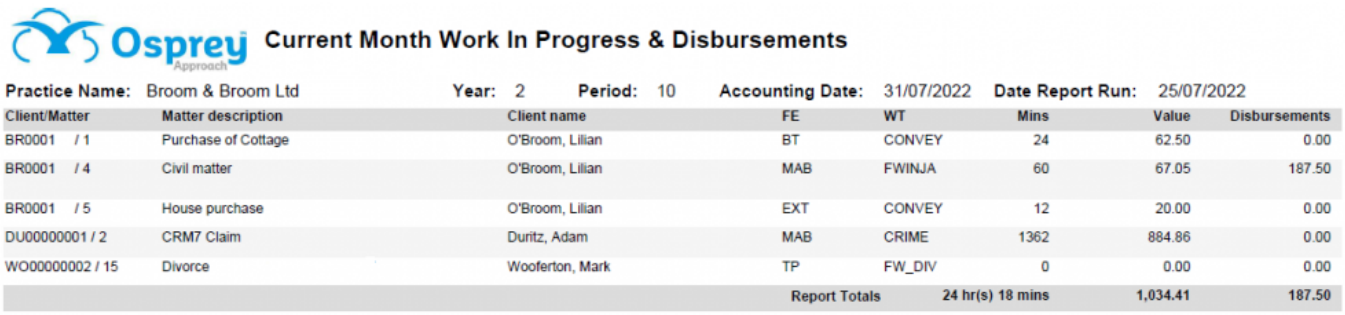
This help guide was last updated on
Jul 25th, 2022

The latest version is always online at
https://support.ospreyapproach.com/?p=33153

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Osprey™ Approach

This report shows the total WIP and disbursements posted in the current month only for each matter.



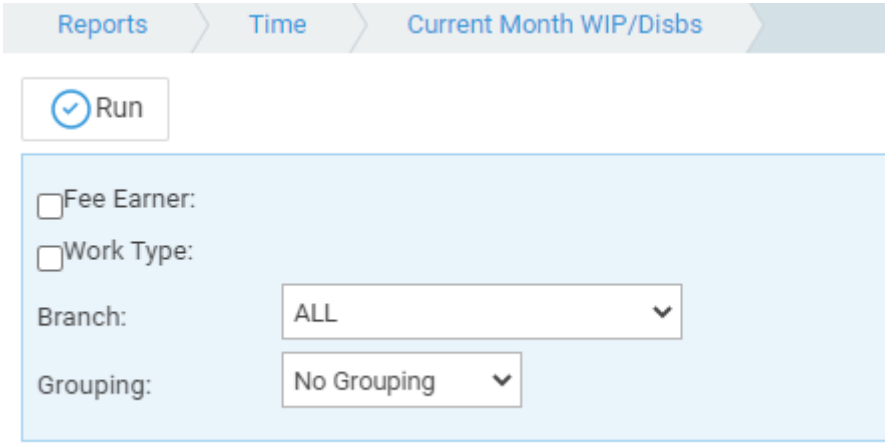
Osprey Approach

Current Month Work In Progress & Disbursements

Practice Name: Broom & Broom Ltd **Year:** 2 **Period:** 10 **Accounting Date:** 31/07/2022 **Date Report Run:** 25/07/2022

Client/Matter	Matter description	Client name	FE	WT	Mins	Value	Disbursements
BR0001 / 1	Purchase of Cottage	O'Broom, Lilian	BT	CONVEY	24	62.50	0.00
BR0001 / 4	Civil matter	O'Broom, Lilian	MAB	FWINJA	60	67.05	187.50
BR0001 / 5	House purchase	O'Broom, Lilian	EXT	CONVEY	12	20.00	0.00
DU00000001 / 2	CRM7 Claim	Duritz, Adam	MAB	CRIME	1362	884.86	0.00
WO00000002 / 15	Divorce	Wooferton, Mark	TP	FW_DIV	0	0.00	0.00
			Report Totals		24 hr(s) 18 mins	1,034.41	187.50

Filter Options



- **Fee Earner** - Tick this box if you want to show only one or a selection of fee earners. Once the box is ticked all fee earners marked as In Use will appear. You can then tick each one that you want to report on. If you want to see all fee earners, do not tick the fee earner box and it will produce all fee earners.
- **Work Type** - Tick this box if you want to show only one or a selection of work types. Once the box is ticked all work types marked as In Use will appear. You can then tick each one that you want to report on. If you want to see all work types, do not tick the work types box and it will produce all work types.
- **Branch** - Choose from All Branches, or specify a branch to print the information for.

Grouping Options

- **Client Number** - This will produce the report in client number order
- **Fee Earner** - This will produce the report in client number order, grouped into matter fee earner.

List of Columns Produced

- Client No/Matter No
- Matter Description
- Client Name
- Total Minutes
- Total WIP Value

- Total Disbs