Osprey Approach: Reports: Analysis Of Costs Received Report

APPORTION COSTS RECEIVED

Attributable Costs:	1000.00
Vat & Disbs:	250.00
Fee Earner:	Benmont Tench ⌄
Amount Remaining:	1000.00
Allocate Amount:	1000.00 ⦿Value◯Percentage
	✓ Allocate To Fee Earner

No costs currently allocated to any fee earners

⬅ Back

This report shows an analysis of receipts allocated to bills. It uses the amounts you enter on the Apportion Costs Received screen above, so care should be taken to ensure the correct costs amounts are entered when entering bill receipts.

Osprey Approach **Cost Received Analysis by Period**

Report Year: 2
Report Period: 10

Practice Name: Broom & Broom Ltd

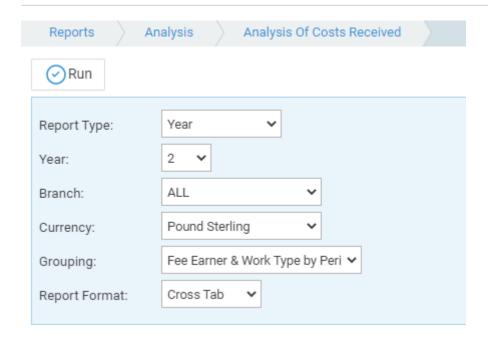Filter Type: Year to date

Year: 2   Period: 10   Accounting Date: 31/07/2022   Date Report Run: 25/07/2022

Benmont Tench

Client	Matter	F/E	Work Description	Costs	Date
BR0001	5	BT	Conveyancing	£700.00	01/10/2021
BR0001	6	BT	Conveyancing	£600.00	18/11/2021
N00001	2	BT	Conveyancing	£2,300.00	17/01/2022
BR0001	1	BT	Conveyancing	£187.50	30/06/2022
BR0001	1	BT	Conveyancing	£500.00	01/07/2022
BR0001	1	BT	Conveyancing	£1,000.00	12/07/2022
BR0001	2	BT	Litigation	£737.49	06/12/2021
			Total:	£6,024.99	

DETAIL VERSION

Fees Analysis of Costs Received by FE

Practice Name:	Broom & Broom Ltd				Year: 2		Period: 10		Accounting Date:	31/07/2022	Date Report Run:	25/07/2022		
FE	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Period 13	Total
BT	700.00	600.00	737.49	2,300.00	0.00	0.00	0.00	0.00	187.50	500.00	0.00	0.00	0.00	5,024.99
MAB	5,150.00	0.00	0.00	100.00	610.00	6,625.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,485.84
TP	0.00	1,500.00	0.00	0.00	50.70	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,030.70
Total	5,850.00	2,100.00	737.49	2,400.00	660.70	7,105.84	0.00	0.00	187.50	500.00	0.00	0.00	0.00	19,541.53

CROSS TAB VERSION

Filter Options

- **Report Type** - Year or Specific Period. The Default option selected is Year.
- **Year** - List selection of current and previous year numbers, by default the current year is selected.
- **Period** - When Specific Period is chosen in the Report Type option, the period can be selected here.
- **Branch** - List selection of branches, by default branch *ALL* is selected.
- **Currency** - List selection of all the currencies set on the system, this selection will show only those matters set for the particular currency.
- **Grouping** - Gives you three grouping options:
  - Fee Earner & Work Type by Period
  - Fee Earner by Period
  - Work Type by Period
- **Report Format** – Cross Tab, List, or Detail (this depends on the Grouping selected).

List of Columns Produced

In Cross Tab or List format:

- W/T *OR* F/E *(depending on the grouping)*
- Period 1
- Period 2

- Period 3
- Period 4
- Period 5
- Period 6
- Period 7
- Period 8
- Period 9
- Period 10
- Period 11
- Period 12
- Period 13
- Total

In Detail format:

- Client No
- Matter No
- Fee Earner
- Work type Description
- Costs received
- Posting Date of Costs received
- Total