Osprey Approach: Litigation Data Entry Workflow

This help guide was last updated on Jul 7th, 2023

The latest version is always online at https://support.ospreyapproach.com/?p=33241



GENERIC CLIENT DETAILS FW_LIT Client salutation Is client applicant or respondent? Please select Please select Applicant Respondent Applicant 2 Parties v Parties - add all party names here ✓ Submit Cancel ALLOCATE A CUSTOM QUESTIONNAIRE

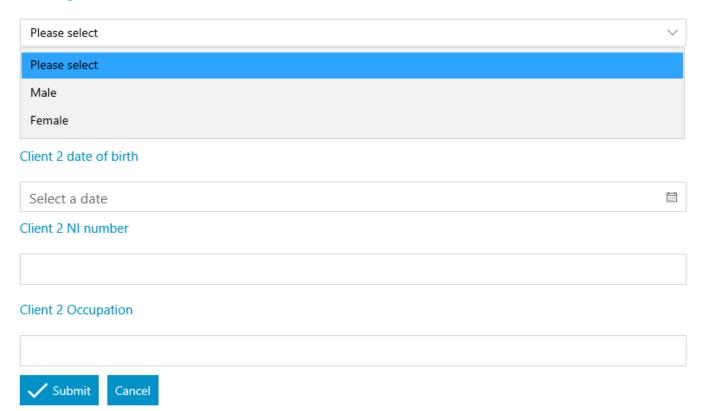
CLIENT 1 DETAILS FW_LIT

Client 1 gender



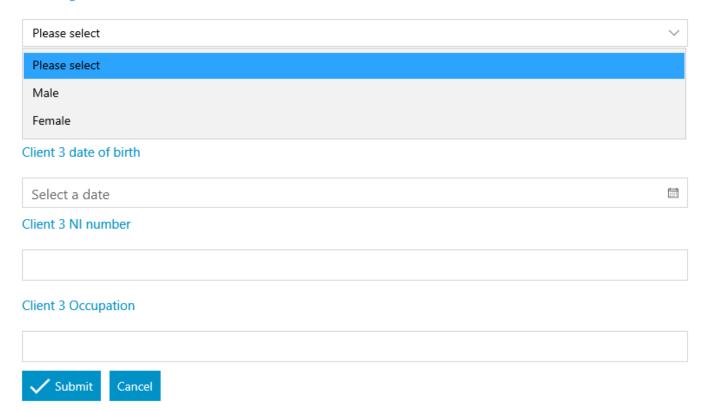
CLIENT 2 DETAILS FW_LIT

Client 2 gender



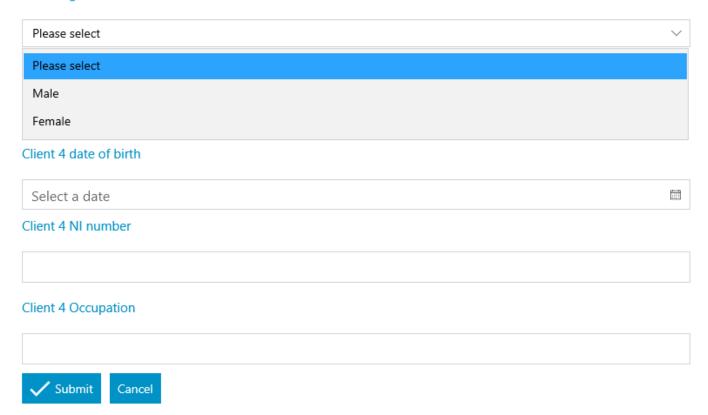
CLIENT 3 DETAILS FW_LIT

Client 3 gender



CLIENT 4 DETAILS FW_LIT

Client 4 gender



OTHER SIDE 1 DETAILS FW_LIT
Other side 1 title
Other side 1 initials
Other side i filitials
Other side 1 forename
Other side 1 surname
Other side 1 address
Office state 1 address
Other side 1 address line 1
Other side 1 address line 2
Other side 1 address line 3
Other side 1 address line 4
Other side 1 address postcode
Other side 1 phone number
•
Other side 1 mobile number
Other side 1 email address
Other side 1 gender
Please select V
Please select
Male
Female

Other side 1 date of birth

OTHER SIDE 2 DETAILS FW_LIT
Other side 2 title
Other side 2 initials
Other side 2 forename
Other side 2 surname
Other side 2 address
Other side 2 address line 1
Other side 2 address line 2
Other side 2 address line 3
Other side 2 address line 4
Other side 2 address postcode
Other side 2 phone number
Other side 2 mobile number

OTHER SIDE 3 DETAILS FW_LIT	
Other side 3 title	
Other side 3 initials	
Other side 3 forename	
Other side 3 surname	
Other side 3 address	
Other side 3 address line 1	
Other side 3 address line 2	
Other side 3 address line 3	
Other side 3 address line 4	
Other side 3 address postcode	
Other side 3 phone number	
Other side 3 mobile number	

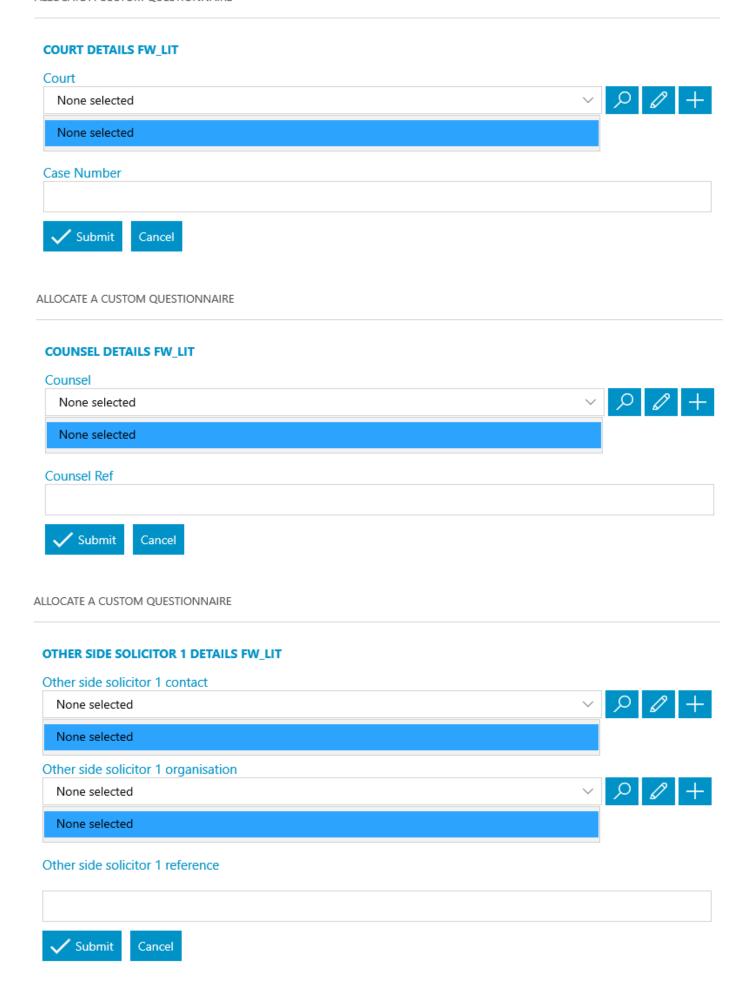
OTHER SIDE 4 DETAILS FW_LIT
Other side 4 title
Other side 4 initials
Other side 4 forename
Other side 4 surname
Other side 4 address
Other side 4 address line 1
Other side 4 address line 2
Other side 4 address line 3
Other side 4 address line 4
Other side 4 address postcode
Other side 4 phone number
Other side 4 mobile number

OTHER SIDE 1 COMPANY DETAILS FW_LIT
Other side 1 Company Name
Other side 1 address
Other side 1 address line 1
Other side 1 address line 2
Other side 1 address line 3
Other side 1 address line 4
Other side 1 address postcode
Other side 1 phone number
Other side 1 mobile number
Other side 1 email address
✓ Submit Cancel

OTHER SIDE 2 COMPANY DETAILS FW_LIT
Other side 2 Company Name
Other side 2 address
Other side 2 address line 1
Other side 2 address line 2
Other side 2 address line 3
Other side 2 address line 4
Other side 2 address postcode
Other side 2 phone number
Other side 2 mobile number
Other side 2 email address
✓ Submit Cancel

OTHER SIDE 3 COMPANY DETAILS FW_LIT
Other side 3 Company Name
Other side 3 address
Other side 3 address line 1
Other side 3 address line 2
Other side 3 address line 3
Other side 3 address line 4
Other side 3 address postcode
Other side 3 phone number
Other side 3 mobile number
Other side 3 email address
✓ Submit Cancel

OTHER SIDE 4 COMPANY DETAILS FW_LIT
Other side 4 Company Name
Other side 4 address
Other side 4 address line 1
Other side 4 address line 2
Other side 4 address line 3
Other side 4 address line 4
Other side 4 address postcode
Other side 4 phone number
Other side 4 mobile number
Other side 4 email address
✓ Submit Cancel



✓ Submit

Cancel

EXPERTS FW_LIT Expert 1 None selected None selected Expert 2 None selected None selected Expert 3 None selected None selected Expert 4 None selected None selected Expert 5 None selected None selected